

WATER SYSTEM C OPERATOR

Reports to: Superintendent

Position Control No.:

Department: Water Systems Operations

Exempt Non-Exempt

Full Time Part-Time Seasonal

Department Head Approval: *C. R. F.*

Date: *8-12-15*

JOB SUMMARY:

Under the direction of the Water System Operations Superintendent, performs various skilled and semi-skilled work in the operation, inspection, maintenance and repair of the potable water system.

ESSENTIAL FUNCTIONS:

1. Operates production facilities by operating municipal water wells and disinfection equipment, which involves the knowledge of properly feeding Sodium Hypochlorite, LAS and Polyphosphate.
2. Performs routine maintenance by providing assistance to maintenance personnel on scheduled and emergency maintenance procedures.
3. Operates booster stations and storage locations by facilitating proper distribution, providing adequate storage of water and using SCADA system to maintain water levels and pressures.
4. Sampling water for analysis, gathering and recording data; with the knowledge to interpret sample results.
5. Scheduled to be on-call with the ability to respond to call outs at any time.
6. Ability to enter data into Excel spreadsheet.
7. Perform related duties as assigned.

QUALIFICATIONS:

1. Knowledge of safety rules, procedures, and hazards when working with energized electrical systems and equipment involving high and low voltage.
2. Ability to perform a variety of construction, repair, and maintenance tasks.
3. Ability to work under routine and emergency conditions, sometimes in severe weather.
4. Ability to establish and maintain effective working relationships with other City employees and the general public.

MINIMUM QUALIFICATIONS:

1. Requires a high school diploma or GED.

LICENSES AND CERTIFICATIONS REQUIRED:

1. Must possess a valid Texas Class "C" Driver License.
2. Must possess a valid TCEQ Class "C" Groundwater or "C" Surface Water.

PHYSICAL REQUIREMENTS:

1. Must be able to lift and carry up to 80 pounds.
2. Must be able to stoop, kneel, crouch or crawl for extended periods of time.

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No _____

Signature

Date