

W.W.T.P. B OPERATOR

Reports to: Chief Operator
Position Control No.: 6743

Department: Wastewater Treatment

Exempt Non-Exempt

Department Head Approval: *C. R. A.* Full Time Part-Time Seasonal

Date: 1/5/16

JOB SUMMARY:

Under the direction of the Chief Operator, performs various skilled and semi-skilled work in the operation, inspection, maintenance and repair of the wastewater treatment facility to comply with State and Federal permits.

ESSENTIAL FUNCTIONS:

1. Conducts facility assessments to calculate and record daily usage.
2. Compares readings on equipment and processes with established operational ranges to evaluate system performance. Initiates system changes within established guidelines to affect process control.
3. Performs preventive maintenance inspections, such as checking equipment, taking samples, adjusting operating parameters and visually inspecting processes.
4. Ensures plant safety and sanitary requirements:
 - Washes down treatment processors
 - Cleans clarifiers, intake screens, etc.
 - Maintains plant grounds, i.e. collects litter
5. Maintains records and logs.
6. Coordinates the delivery of support materials, information and personnel from other departments. Assists in providing tours.
7. Communicates and coordinates work with other operators and support personnel by telephone and telemetry equipment.
8. Provides superintendents/supervisors with status reports and relays information to other affected departments.
9. May be assigned to the plant control room for monitoring multiple systems.
10. Proper use of safety equipment in accordance with manufacturer's recommendations.
11. Performs other duties as requested.

MINIMUM QUALIFICATIONS:

1. Requires a high school diploma or a GED certificate.
2. Requires a valid Texas driver's license and compliance with the City of Texas City policy on driving.

LICENSES AND CERTIFICATIONS REQUIRED:

1. Must possess a valid Texas Class "B" Wastewater Operator's License.

PHYSICAL REQUIREMENTS:

The position requires lifting of heavy items up to 60 pounds and/or walking on rough surfaces routinely and/or physical exertion such as climbing of ladders.

WORK ENVIRONMENT:

There are frequent exposures to extreme levels of temperature, air pollution, noise pollution, chemical gases and substances, and/or contagious diseases.

PHYSICAL SKILL:

Requires the ability to make coordinated movements in response to changing conditions and or situations within moderately demanding tolerances.

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? **Yes/No** _____

Signature

Date