

PT - LOWRY/NATATORIUM LIFEGUARD

Reports to: Aquatics/Fitness Coordinator

Department: Recreation & Tourism

Position Control No.:

Exempt Non-Exempt

Full Time Part-Time Seasonal

Department Head Approval: _____ Date: _____

JOB SUMMARY:

Under general supervision, responsible for continuous supervision of recreation/fitness programs and operation, specific program areas such as swimming pool, gymnasium, pavilion, surrounding park, Natatorium, ensuring the fitness center and the safety of facility patrons by preventing and responding to emergencies and do related work as required.

ESSENTIAL JOB FUNCTIONS:

1. Operate the continuous programs of the fitness center, Natatorium and gymnasiums; keep center open during operating hours; supervise organized class programs; supervise open, free play activities.
2. Collect money and write membership; keep records; maintain supplies and inventory.
3. May be responsible for instructing aerobics, floor exercise, water exercise classes; spinning classes; maintain exercise equipment and or lifeguard.
4. Follow written and verbal directives and communicates effectively with the public.
5. Works indoors and outdoors in extreme temperatures including heat, cold, temperature swings and inclement weather during special city functions or events.
6. Responsible for litter control in and around center.
7. Obtain certificates in CPR/AED and first aid and lifeguarding.
8. Perform maintenance and custodial chores; may be required to carry, push, pull, drag, or hold objects up to 25-50 pounds of equipment or furniture.
9. Ability to supervise large groups, including children and senior citizens, both visually and audibly to ensure health/safety standards and the orderly integration of all programs.
10. Maintain constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
11. Provide emergency care and treatment as required until the arrival of emergency medical services.
12. Present professional appearance and attitude at all times, and maintains a high standard of customer service.
13. Attend and participate in all in-service training sessions.
14. Perform various maintenance duties as directed by the Aquatics Coordinator to maintain a clean and safe facility.
15. Report definite and potential physical hazards, unsafe conditions, and customer concerns to manager after handling the situation and attempting to satisfy the customer.

16. Maintain the cleanliness of the facility such as; swimming pool, deck, gutters, equipment, locker rooms and etc.
17. Perform miscellaneous job-related duties as assigned by the Supervisor, Manager, Aquatics Coordinator and Fitness & Wellness Coordinator.
18. Collaborate with other departments during special events.

REQUIRMENTS:

1. Required lifeguard CPR/AED certification as scheduled by director.
2. Required lifeguard CPR/AED swim instructor certification as scheduled by director.
3. Must obtain training to instruct classes.
4. Ability to develop and maintain effective relations with co-workers and public.
5. Ability to cope with large crowds and high noise levels.
6. Must maintain test ready skills for unannounced facility audits.
7. Ability to prepare routine administrative paperwork.
8. Ability to follow routine verbal and written instructions.
9. Ability to react calmly and effectively in emergency situations.
10. Ability to pass pre-employment physical skills evaluation as stipulated by the Aquatics Coordinator and an ability to maintain a high fitness level.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit, stand, walk, reach with arms, use hands to finger, handle or feel, stoop, kneel, crouch and crawl. The employees must frequently lift and/ or move up to 25 pounds and occasionally lift and/ or move up to 50 pounds. Works indoors and outdoors in extreme temperatures; heat, cold, temperature swings and inclement weather.

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No _____

Signature

Date